

**MINUTES FROM THE
CITY OF WAUTOMA
REGULAR MEETING OF THE COMMON COUNCIL
SEPTEMBER 12, 2011**

Mayor Helena Waala called the regular meeting of the City of Wautoma Common Council to order at 7:30 p.m. on Monday, September 12, 2011.

Present: Alderpersons Jeff Deuel, Aaron Grimm, Robert Helbing Patrick King, Steve Ryerson and Lee Wise.

Others Present: Wayne Adams, David Bluhm from MSA Professionals, Robby Brennecke from Crawford and Co. and Ryan McCue, City Administrator/ Clerk/ Treasurer

Prayer and Pledge took place.

Aldersperson Ryerson moved approval of the minutes from the Regular Common Council meeting held on August 8, 2011. The motion was seconded by Aldersperson Deuel and carried 6-0.

Minutes were presented from the Wautoma Public Library Board meeting held on August 24, 2011, Public Safety Committee meeting held on August 29, 2011 and Finance and Personnel Committee meeting held on September 6, 2011

The Budget Comparison Summary, Receipts Report and Bank Account Report were reviewed.

Aldersperson King moved approval of the agenda. The motion was seconded by Aldersperson Helbing and carried 6-0.

Mr. Bluhm presented a sewer utility project tentative funding schedule timeline. He also discussed funding sources for the project specifically a Community Development Block Grant (CDBG). He also shared that a Rural Development grant could bring up to 20 percent of the total project cost.

Aldersperson King moved approval of hiring MSA Professionals for \$2,500 to write and submit a CDBG application for the sewer project subject to the city being able to secure proper funding for the project and being able to carry the extra debt load. Mr. Bluhm interjected that MSA Professionals will not start the CDGB application until Mr. McCue gave authorization. The motion was seconded by Aldersperson Wise and carried 6-0.

Mr. Brennecke discussed the damage to city buildings do to the hail storm on June 6, 2011. There was over \$220,000 worth of damage. Aldersperson King moved to authorize Crawford and Co. to handle the claim and to find contractors to get the damaged items fixed. The motion was seconded by Aldersperson Ryerson and carried 6-0.

Aldersperson Grimm moved approval granting the individuals listed below a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by section 125.12(1), 125.32(2) of the Wisconsin statues and all acts amendatory thereof and supplementary thereto:

Sandra Enriquez at Kwik Trip, CeCelin Young at Kwik Trip, Marie Holt at Kwik Trip, Peggy Candra at Kwik Trip, Gayle Sultzbaugh at Kwik Trip, April Olson at Kwik Trip, Diane Mason at Kwik Trip, Jackie Miner at Stone Ridge Piggly Wiggly and Nicole Reepsdorf at Express.

The motion was seconded by Aldersperson Wise and carried 5-0 with Aldersperson King abstaining.

The council reviewed Mr. McCue's month Administrator/ Clerk/ Treasurer report highlights included:

- a. The City filed an insurance claim due to the September 2, 2011 storm. A garage door was damaged, the dam control panels were damaged and three lift stations were damaged.
- b. Letter from Waushara County notifying the city of the elimination of the annual county subsidy for solid waste hauling. The city received \$7,900 in 2010 and \$3,900 in 2011.
- c. Letter from the Wisconsin Department of Administration regarding the 2011 preliminary estimates for the City of Wautoma's population which is at 2,230.
- d. Resignation letter from Don Buchanan from the WWII Memorial Board.

Aldersperson Grimm moved to refer a request from Scott Nichol to use the WWII Memorial free of charge to host a free concert to Veterans, Police Officers, Fire Officers and their families to the WWII Memorial Board for their thoughts and to make a decision. The motion was seconded by Ald. King and carried 6-0.

Aldersperson Deuel moved approval of Mayor Waala's appointment of Aldersperson King to serve as an alternate member of the Finance and Personnel Committee in the event a member is unable to attend the meeting. The motion was seconded by Aldersperson Wise and carried 6-0.

Mayor Waala praised the city's public works crews and city staff for their quick response to the wind storm on September 2, 2011.

Mayor Waala reminded the council that the Committee of the Whole will be meeting on October 3,4,5 and 6, 2011 to discuss and recommend a 2012 Operating Budget.

Aldersperson Grimm moved approval of the monthly vouchers. The motion was seconded by Aldersperson Deuel and carried 6-0.

Aldersperson King moved to amend the Grievance Procedures for city employees to include language pertaining to library employees. The motion was seconded by Aldersperson Grimm and carried 6-0.

Aldersperson King moved approval as amended the Grievance Procedures. The motion was seconded by Aldersperson Grimm and carried 6-0.

Aldersperson Helbing moved approval to allow the police chief to interview and hire two part-time police officers, have training pay be at \$8 per hour and \$10 after training is complete. The motion was seconded by Aldersperson Deuel and carried 6-0. The council requested the police chief to inform the common council of his selections at a regular scheduled council meeting.

Aldersperson Wise moved approval of repairing, with insurance claim funds, the three city vehicles that were damaged in the hail storm. The motion was seconded by Aldersperson Ryerson and carried 6-0.

Aldersperson Deuel moved approval to allow comp. time to be banked for the Joint Municipal Court Clerk/ Wautoma Police Department Secretary and to have the police chief submit a monthly report to the Finance and Personnel Committee providing an update on the progress being made on the backlog and comp. hours accumulated. The motion was seconded by Aldersperson King and carried 6-0.

Mr. McCue shared projections of a shortfall of revenue over expenses for the 2012 budget.

The common council did not go into closed session nor take any action on the Wautoma Professional Police Association's labor contract.

Aldersperson Deuel moved approval of painting the inverted speed bump, placing no parking signs on the northwest side of the alley near the fence, painting a yellow line on the west side of the ally on the north side near the parking lot, removing the foliage

and replacing with mulch and installing screw in speed bumps in the alley behind the American Martial Arts Academy. The motion was seconded by Alderperson Helbing and carried 6-0.

Alderperson Wise moved to adjourn. The motion was seconded by Alderperson Grimm and carried 6-0. The meeting adjourned at 8:43 p.m.

Ryan P. McCue
City Administrator/ Clerk/ Treasurer